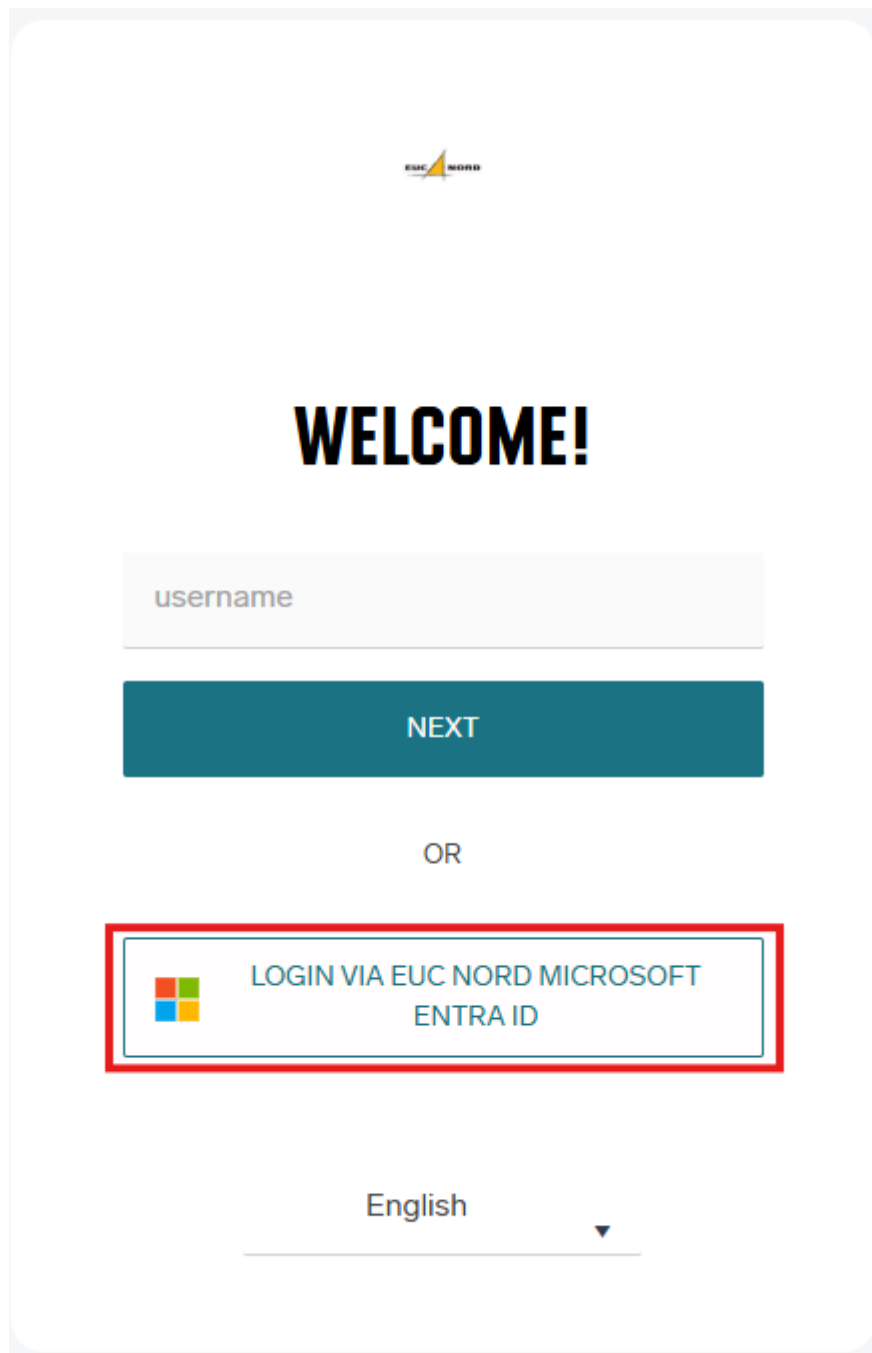


Intro til print på EUC Nord

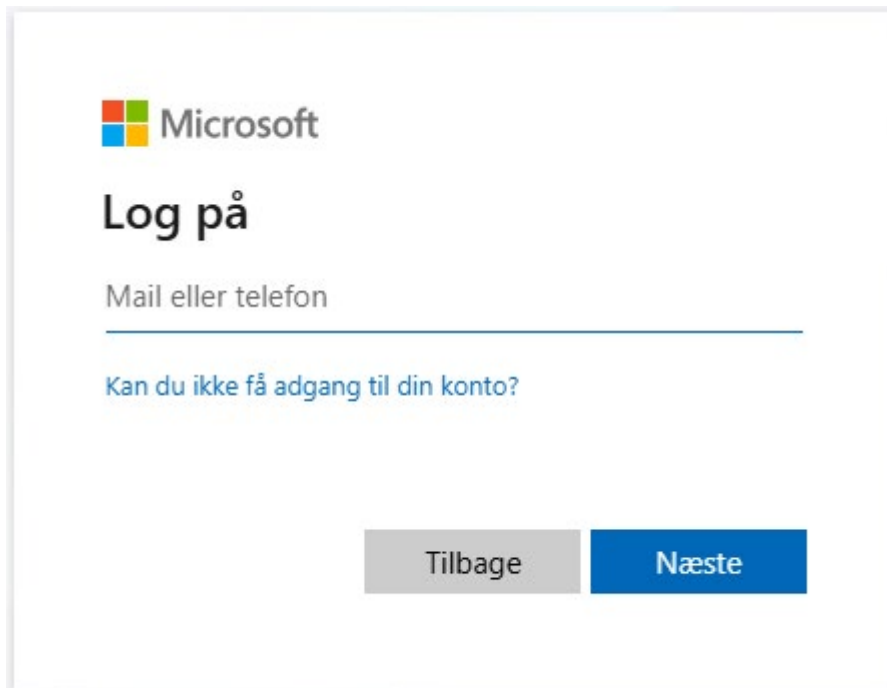
Gå på hjemmesiden: <https://eucnord.hcp.print.konicaminolta.eu/>

NB: Der er også link til siden fra e Levintra.eucnord.dk

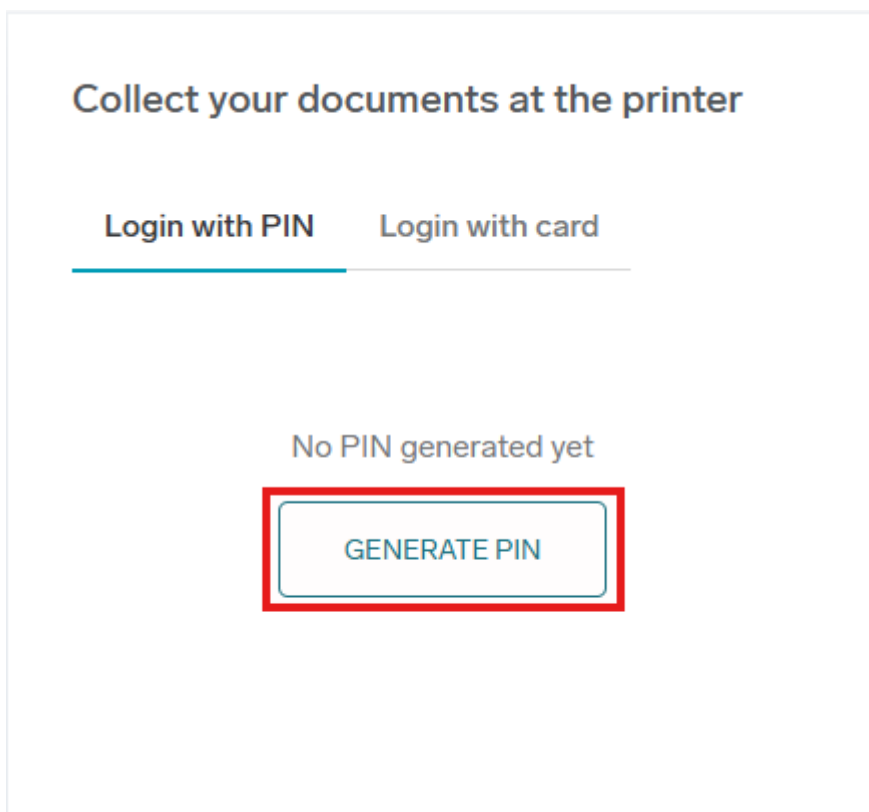
Når du er kommet på siden, så tryk på knappen "Login via EUC Nord Microsoft Entra ID"

The image shows a login page for EUC NORD. At the top, there is a small EUC NORD logo. Below it, the word "WELCOME!" is displayed in large, bold, black capital letters. Underneath, there is a light gray input field with the placeholder text "username". Below the input field is a dark teal button with the word "NEXT" in white capital letters. Below the button is the word "OR" in a smaller, gray font. Below "OR" is a button with a red border. Inside this button, on the left, is the Microsoft logo (four colored squares: red, green, blue, and yellow). To the right of the logo, the text "LOGIN VIA EUC NORD MICROSOFT" and "ENTRA ID" is displayed in blue capital letters. At the bottom of the page, there is a language selector with the word "English" and a small downward-pointing triangle icon.

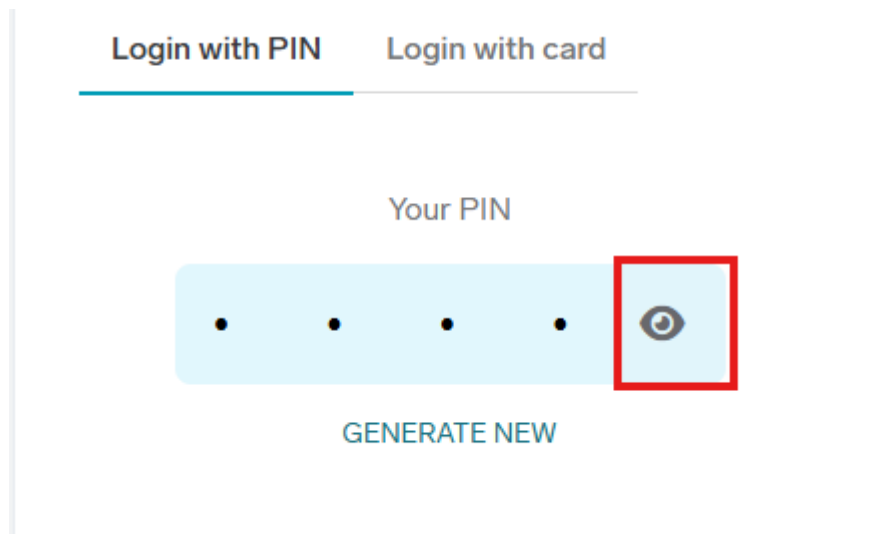
Indtast brugernavn til din skolekonto. (brugernavn@euclive.dk), tryk næste og derefter din kode dertil.

A screenshot of the Microsoft login interface. At the top left is the Microsoft logo. Below it is the text "Log på". Underneath is a text input field labeled "Mail eller telefon". Below the input field is a link that says "Kan du ikke få adgang til din konto?". At the bottom are two buttons: "Tilbage" (grey) and "Næste" (blue).

Når du er kommet ind, så kan du sætte en PIN kode i højre siden, som du skal bruge, når du skal hente dine print ude ved printerne.

A screenshot of a web interface titled "Collect your documents at the printer". Below the title are two tabs: "Login with PIN" (active, underlined) and "Login with card". Below the tabs, the text "No PIN generated yet" is displayed. At the bottom is a button labeled "GENERATE PIN", which is highlighted with a red rectangular border.

Hvis du allerede har sat en PIN kode, men kan ikke huske den, så kan du trykke på øjet.

A login interface with two tabs: "Login with PIN" (active) and "Login with card". Below the tabs is a label "Your PIN" above a light blue input field containing four black dots. To the right of the dots is a red square button with a black eye icon. Below the input field is a blue button labeled "GENERATE NEW".

Login with PIN Login with card

Your PIN

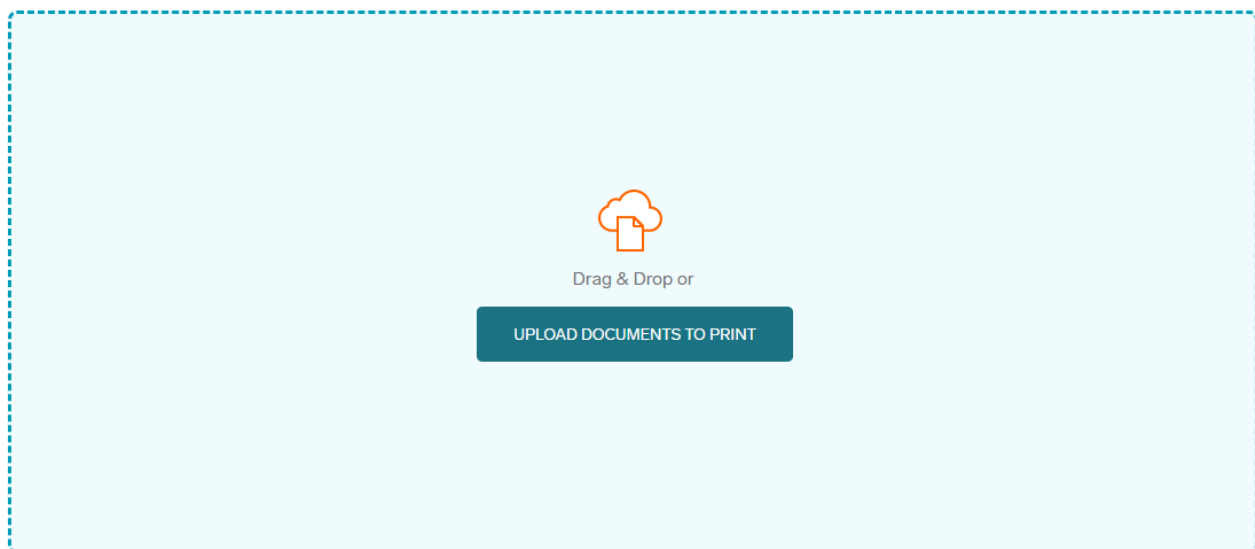
• • • •

GENERATE NEW

Når du skal sende dokumenter til print, så kan du vælge at tryk på knappen "UPLOAD DOCUMENTS TO PRINT" eller drag/drop dokumentet over i boksen, hvor knappen er.

Submit your documents

Upload files here

A large light blue rectangular area with a dashed blue border. In the center is an orange icon of a cloud with a document inside. Below the icon is the text "Drag & Drop or". At the bottom center is a dark blue button with the text "UPLOAD DOCUMENTS TO PRINT".

Drag & Drop or

UPLOAD DOCUMENTS TO PRINT

Når du valgt et dokument, bliver du spurgt om følgende. Du behøver ikke ændre på noget her og i det tilfælde, trykker du bare på ”SEND TO SECURE QUEUE”

Select your print settings

Intro til Airtame (Windows).pdf

Copies

1

Output page size

Original

Page orientation

Auto detect

Color

Black and white

Sides

Simplex

• Documents in the Secure Print Queue need you to authenticate and release them at the printer.

• Uploaded documents that are not in PDF/A format and use non-standard fonts may look different when printed.

• Double-sided and color options depend on the capabilities of the printer.

SEND TO SECURE QUEUE

Herefter kan du se at dit dokument er tilføjet til din print kø, nede i bunden af siden og er nu klar til at blive printet ude ved printerne.

Waiting							Printed	Scans
Document name	Color	Pages	Job type	Status	Shared by	Date		
Intro til Airtame (Windows).pdf		1	Print	Ready	-	Jul 29, 2026, 11:50:07AM UTC		

Hvis du har uploaded et forkert dokument, så kan man nede i print køen helt til højre, tryk på skraldespanden ud for det dokument, som ikke skal printes og så fjerne det.